



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, October 10, 2019 – 9:30 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

AGENDA

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of Meeting Report for August 8, 2019
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)
7. Response to Member Comments
8. Department Head Update

Consent:

None

Reports:

9. Project Log
10. Herbicide Usage Update

Items for Discussion and Consideration:

11. Request for Tree Removal – 75-T Calle Aragon– Southern Magnolia
12. Request for Tree Removal – 228-D Avenida Majorca – Fern Pine
13. Request for Tree Removal – 313-A Avenida Castilla – Canary Island Pine
14. Request for Tree Removal – 471-F Calle Cadiz – Carrotwood
15. Request for Tree Removal – 873-D Avenida Sevilla – Star Pine
16. Request for Tree Removal - 2188-Q Via Mariposa E. – Silk Oak

Items for Future Agendas:

Concluding Business:

17. Committee Member Comments
18. Date of Next Meeting – December 12, 2019
19. Adjournment

Kurt Wiemann, Staff Officer
Eve Morton, Landscape Operations Coordinator 268-2565



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, August 8, 2019 – 9:30 A.M.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair - Maggie Blackwell, Manuel Armendariz, Anthony Liberatore

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT: Juanita Skillman, Andre Torng, Elsie Addington

ADVISORS PRESENT: Catherine Brians

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Called to order at 9:30 a.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

Director Liberatore made a motion to approve the agenda. Director Armendariz seconded. The committee was in unanimous support.

4. Approval of the Meeting Report for June 13, 2019

Director Armendariz made a motion to approve the report. Director Liberatore seconded. The committee was in unanimous support.

5. Chair's Remarks

In the informational booklet regarding the Creek, it says that maintenance agreement shall expire on Aug. 31, 2019.

The GRF meeting is next Wednesday at 1:30 which will include additional information about the Creek.

6. Member Comments

Roberta Berk (933-B) is grateful for the edging that is being done. It makes a positive presentation. There is a new landscape person who works in her area with a blower and it is the first time that anyone has cleaned up after landscaping was done. Her breezeway was cleaned. Thank you.

Bushes were taken out in the past next to a Magnolia tree that drops a lot of leaves. No one regularly cleans away the leaves. The water from sprinklers lands on top of leaves and accumulates and doesn't get into the ground.

She feels that someone should check to see if everything is in order after landscape crew goes through. Oversight is needed.

Jeri Miller (2030-C) stated she has dead grass and has been told the grass won't grow. She was sold a "park like" setting. She has been dealing with this problem for four years.

Jean Bender (2037- B) stated that landscaper edges and then blows the clippings into her flower beds. Supervision is needed. Also, there are a lot of bare spots.

Kathryn Krajnik (2035-B) reported that her clippings weren't picked up.

Andre Torng (389-Q) inquired about mowing schedule. How often? How many days between mows do we pay for? How much money do we spend and are we getting the service level we need.

Sylvia Heyman (466-D) stated that starting three years ago, the edging keeps creeping up so lawn is now only a foot. Then, crew steps on it and it dies. Weeds aren't pulled and gardeners say they won't pull them. Former Landscape Director came out and said it would be taken care of. They put in some junipers but the rest is just dirt. She has called many times.

Pat Brady (466-B) Landscapers only come to her house once a year. She has thick pine needles on her sidewalk.

Huber (788-Q) A Supervisor said some roses he wants to put in are not on the plant list. Couldn't find approved plant list on the website. Resident Services couldn't give him one either. Is there an authorized plant list and where would it be?

7. Response to Member Comments

Chair Blackwell told Director Torng that the mowing schedule changes throughout the year. Shortest time is 7-9 days and longest time is 14-21 days. Budget is yearly.

At 10:10 a.m., Security removed Director Andre Torng from the meeting for disruptive behavior.

Mr. Wiemann responded to resident concerns:

- Improvements have been made but we aren't perfect.
- He is aware of bare spots.
- It is true that we can't plant in summer months.
- We are experimenting with mowing methodologies. We are also looking into growth regulators.
- Budget and frequency: we are budgeted for four visits a year to each unit. We just bought some new mowers which should help with our mowing cycles.
- We are designating a day to pick up clippings so everyone will know that is the day to put them out. The current system is obviously not working well. He promised it will get better.
- Everyone at this meeting who has a concern will get help from Landscaping staff by the end of next week.
- Mr. Huber at 788-Q may plant his roses.

Advisor Brians appreciates people's frustrations.

Director Armendariz said we have a lot of catch up and a lot of problems to solve. Continue to come to these meeting when you have problems. He asked to keep in mind also that Landscaping is facing staffing issues.

Director Blackwell said Mr. Wiemann is the third department head we have had in three years. We are still in transition and we understand your concerns. He stated the Mr. Wiemann is organized and is making good changes. The Board is not curtailing the landscape budget to try to meet our landscape needs.

8. Department Head Update

Mr. Wiemann reported that on Saturday there would be a mulch day were staff would be mulching the flowerbeds of several cul de sacs, and free mulch for residents for several days at Clubhouse 4.

Kurt presented a PowerPoint presentation to illustrate some of the changes which have been made in Landscaping.

Member at 2035-B asked why landscaping staff doesn't just pick up clippings or branches when they see them? Mr. Wiemann reported that they are working on this.

He asked attendees to please speak to the Foreman or Lead Men in a blue or white shirts with any landscape requests. The crews wear green shirts.

Consent:
None

Reports:

9. Project Log

Mr. Wiemann showed slides of possible revitalization areas for turf reduction which will reduce landscape hours and water use in those areas. These areas are about 20,000 square feet in total. There will be rebates to help finance the project. Chair Blackwell stated that these are trouble areas for mowing and that is why these areas have been chosen. Mr. Wiemann stated that the smaller the area, the more cost to maintain it.

Director Armendariz moved to make a recommendation to approve the locations shown in the slide show and in the committee packet as sites for turf reduction this year. Director Liberatore seconded. The committee was in unanimous support.

10. Discuss Prohibition of Fruit Trees and Vegetables

Mr. Wiemann explained there is a drastic increase in rodent complaints and the best way to fix it is to remove food sources and that is reason for this proposed resolution to prohibit new plantings of fruit trees and to remove fruit trees at resale.

Director Armendariz asked to add to the resolution "and vegetables" where appropriate. Director Liberatore seconded. The committee was in unanimous support.

Director Armendariz moved to approve the proposed resolution, as amended. Director Liberatore seconded. The committee was in unanimous support.

The Committee asked staff to make sure that Members will be told that their vegetables will be removed when that time comes.

11. Discuss and Review the Survey of Aliso Creek

Mr. Wiemann discussed the need to determine the actual boundaries of the two Mutuels in the Creek.

Director Armendariz made a motion to approve an unbudgeted expense of \$5,800 to survey the creek. Director Liberatore seconded. The committee was in unanimous support.

Ms. Burke stated that she believes there was a "rainy day report" several years ago which included a survey of the creek. She felt all Mutuels should pay a share of the creek maintenance since all residents are free to use the area.

Items for Discussion and Consideration:

Director Armendariz made motion to accept the staff recommendations for agenda items number 12 thru 15. Director Liberatore seconded. The committee was in unanimous support.

12. Request for Landscape Revision: 134-A

Mr. McKeon is a neighbor (133-C) and was protesting this planting. He stated his reasons.

As per the motion stated above, the committee voted to accept Staff's recommendation and approve this non-standard landscape request.

13. Request for Landscape Revision: 321-D

As per the motion stated above, the committee voted to accept Staff's recommendation and approve this non-standard landscape request.

14. Request for Tree Removal – 2G – One Canary Island Pine

As per the motion stated above, the committee voted to accept Staff's recommendation and approve this request to remove the tree.

15. Request for Tree Removal – 67-C – Three Silk Oaks

As per the motion stated above, the committee voted to accept Staff's recommendation and approve this request to remove the trees.

Items for Future Agendas:

16. Herbicide Usage Update (in 2 months)

Concluding Business:

17. Committee Member Comments

None.

18. Date of Next Meeting – October 10, 2019

19. Adjournment at 11:19 a.m.



Maggie Blackwell, Chair
Kurt Wiemann, Staff Officer

Eve Morton, Landscape Operations Coordinator – 268-2565

<div> United Mutual Landscape Project Log October 2019 2019 Projects </div>					
Project	Description	Status	Estimated Completion/ On-Going Date	Completion	Budget vs Actual
Landscape Revitalization Project	Elimination of highest water-using turf areas; replacing with water efficient landscapes. Continue separating mixed stations.	Scheduled to complete CDS 14/15 Irrigation Retro-Fit Project. Final plans are in development for turf reduction project.	2019	3%	Budget: \$350,000 Year-to-date (February): \$25,287 Balance: \$324,713
Tree Maintenance	This annual program includes the scheduled trimming of all Mutual trees; unscheduled pruning and service requests; dead tree removal and replacement.	As of August 31, 2019, 3,404 scheduled trees were trimmed, 318 trees removed, 3 new trees were planted and 66 off-scheduled service requests completed.	December 2019 Annual	68%	Budget: \$1,232,529 Year-to-date (August): \$838,279 Balance: \$394,250

Herbicide Alternative May - August 2019 Usage				Projected Sept -Dec	
Product	PPG	# Gallons	Total	Gallons	Total
*Finale	\$67.69	34	\$2,280.68	37	\$2,479.71
Oroboost	\$21.20	4	\$92.80	6	\$122.62
Total Finale/Oroboost:			\$2,373.48	Total	\$2,602.33
January -May					
Round Up	\$36.50	39	\$1,428.01		

*2019 Finale cost per gallon ranged between \$53.76-\$81.75. This is an average cost.



STAFF REPORT

DATE: October 10, 2019
FOR: Landscape Committee
SUBJECT: Request for Tree Removal: 75-T Calle Aragon (Masoomian) – Southern Magnolia

RECOMMENDATION

Deny the request for the removal of a Southern Magnolia tree located at 75-T and trim on schedule.

BACKGROUND

Ms. Masoomian became a member in July 2016, and is requesting the removal of a Southern Magnolia tree, *Magnolia, grandiflora*, located at the front of the unit in the shrub bed area (Attachment 1). The reasons cited by her for the removal are; litter/debris and view obstruction. Staff contacted the member residing in 75-G, the unit below, Ms. Palmer via telephone, who stated she does not want the tree to be removed.

The tree was last trimmed in January 2017, and future scheduled trimming is tentatively scheduled for fiscal year 2022. The tree is approximately 25 feet in height with a trunk diameter of approximately 9 inches and is growing approximately 5-6 feet from the unit and 2-3 feet from the walkway.

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no visible signs of decay or disease. There are some surface roots present. The tree displays a well-balanced canopy and there is no visible damage to the patio wall. There is some minor cracking in the walkway. It is Staff's opinion these cracks are not due to the tree. The United Mutual policy is to not remove trees due to litter or debris and there is no current policy for the trimming of trees due to view obstruction.

FINANCIAL ANALYSIS

Based on tree inventory data, the estimated value is \$1,724. The estimated cost to trim the tree is \$165. The cost to remove the tree is estimated at \$550.

Prepared By: Bob Merget, Tree Supervisor

Reviewed By: Kurt Wiemann, Senior Field Services Manager

United Laguna Woods Mutual
Request for Tree Removal: 75-T Calle Aragon
October 10, 2019

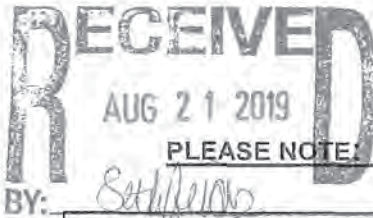
ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form, Letter

ATTACHMENT 1





**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

75-T Calle Aragon

Address

Today's Date

ZAHRA MASOOMIAN

Resident's Name

(449) 338-6584

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming

☐ Other (explain): Too much mess in my balcony
Second I want my view and cut others short

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition☐ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☐ Other (explain): Trimming others close to wall to see my view

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature _____

Owner's Name _____

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: October 10, 2019
FOR: Landscape Committee
SUBJECT: Request for Tree Removal: 228-D Avenida Majorca (Harwood) – Fern Pine

RECOMMENDATION

Deny the request for the removal of a Fern Pine tree located at 228-D and trim on schedule.

BACKGROUND

Mr. Harwood became a member in December 2010, and is requesting the removal of a Fern Pine tree, *Afrocarpus, gracilior*, located at the side of the unit in the shrub bed area (Attachment 1). The reasons cited by him for the removal is structural damage. Mr. Harwood further states the patio was replaced due to cracking. No additional members have signed the Landscape Request Form (Attachment 2).

The tree was last trimmed in April 2017, and future scheduled trimming is tentatively scheduled for fiscal year 2020. The tree is approximately 27 feet in height with a trunk diameter of approximately 21 inches and is growing approximately six feet from the patio and three feet from the walkway.

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no visible signs of decay or disease. It has minimal surface roots, a healthy trunk flair and displays a well-balanced canopy. There is cracking in the sidewalk as well as recent grinding of the concrete expansion joint. According to the Streets and Sidewalks Division there was only one medium sized root that was found at the patio walls footing and several small roots that needed to be removed. The cost to replace the patio slab was \$3,027. The tree trimming policy for 2020 is to reduce tree crowns by approximately 20 percent; this tree will be thinned and the overall width of the tree will be reduced during the next trim cycle.

FINANCIAL ANALYSIS

Based on tree inventory data, the estimated value is \$5,153. The estimated cost to trim the tree is \$650. The cost to remove the tree is estimated at \$3,400.

Prepared By: Bob Merget, Tree Supervisor

Reviewed By: Kurt Wiemann, Senior Field Services Manager

United Laguna Woods Mutual
Request for Tree Removal: 228-D
October 10, 2019

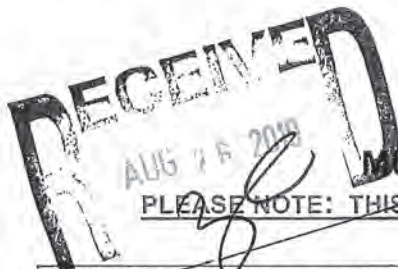
ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form, Letter

ATTACHMENT 1





**MUTUAL LANDSCAPE REQUEST FORM**

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

228 AVENIDA MAJORCA UNIT D
Address

9/26/19
Today's Date

DAVID IV HARWOOD
Resident's Name

612 812 6566
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming
☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☒ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition
☐ Litter/Debris ☐ Personal Preference ☐ View Obstruction
☐ Other (explain): _____

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

NEXT TO FRONT PATIO, PATIO HAD
TO BE REPLACED 2 WKS AGO DUE CRACKING.

Signatures of All Neighbors Affected By This Request

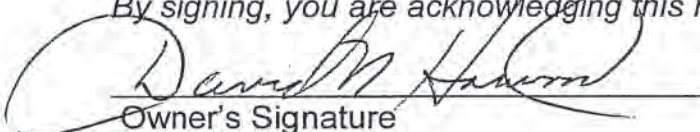
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

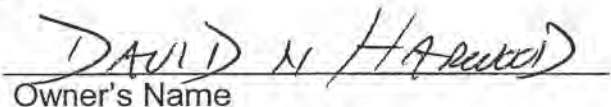
Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature


Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: October 10, 2019
FOR: Landscape Committee
SUBJECT: Request for Tree Removal: 313-A Avenida Castilla (Mark) – Canary Island Pine

RECOMMENDATION

Deny the request for the removal of a Canary Island Pine tree located at 313-A and trim on schedule.

BACKGROUND

Ms. Mark became a member in August 2004, and is requesting the removal of a Canary Island Pine tree, *Pinus, canariensis*, located at the side of the unit in the shrub bed area (Attachment 1). The reasons cited by her for the removal are; litter/debris, structural damage, and overgrown. There were no additional signatures on the Landscape Request Form (Attachment 2).

The tree was last trimmed in November 2015, and future scheduled trimming is tentatively scheduled for fiscal year 2020. The tree is approximately 45 feet in height with a trunk diameter of approximately 27 inches and is growing approximately five feet from the unit and the walkway.

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no visible signs of decay or disease, displays a well-balanced canopy, and although there is presence of surface roots, there is no visible damage to the patio wall or sidewalk. There are no reports of sewer line stoppages, unit damage, or sidewalk repairs. The United Mutual policy is to not remove trees due to litter or debris.

FINANCIAL ANALYSIS

Based on tree inventory data, the estimated value is \$5,526. The estimated cost to trim the tree is \$400. The cost to remove the tree is estimated at \$2,700.

Prepared By: Bob Merget, Tree Supervisor

Reviewed By: Kurt Wiemann, Senior Field Services Manager

ATTACHMENT(S)

Attachment 1: Photographs

Attachment 2: Mutual Landscape Request Form, Letter

ATTACHMENT 1





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PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

313 A AVENIDA CASTILLA

Address

7/11/19

Today's Date

ESTER MARK

Resident's Name

(949) 903-8563

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal
 ☐ New Landscape
 ☐ Off-Schedule Trimming
- ☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☒ Structural Damage
 ☐ Sewer Damage
 ☒ Overgrown
 ☐ Poor Condition
- ☒ Litter/Debris
 ☐ Personal Preference
 ☐ View Obstruction
- ☐ Other (explain): _____

GUIDELINES:

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- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
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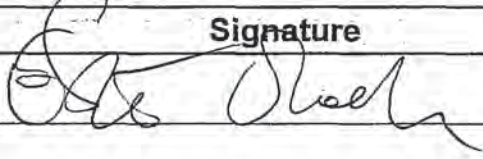
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Big old Pine Tree by the house's front entrance that causes constant accumulation of debris despite daily cleaning causing constant mess ruining the appearance of the front

Signatures of All Neighbors Affected By This Request

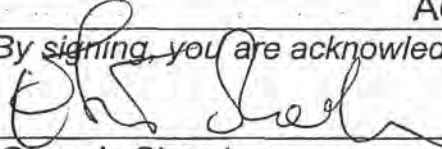
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	150785			

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

ESTER MARK
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: October 10, 2019
FOR: Landscape Committee
SUBJECT: Request for Tree Removal: 471-F Calle Cadiz (Spivak) – Carrotwood Tree

RECOMMENDATION

Approve the request for the removal of a Carrotwood tree located at 471-F.

BACKGROUND

Ms. Spivak became a member in May 2017, and is requesting the removal of a Carrotwood tree, *Cupaniopsis, anacardioides*, located at the front of the unit in the shrub bed area (Attachment 1). The reasons cited by her for the removal are; structural damage, litter/debris, and the lifting of the pavement causing risk and hazard. No additional residents have signed the Landscape Request Form (Attachment 2).

The tree was last trimmed in February 2017, and future scheduled trimming is tentatively scheduled for fiscal year 2019. The tree is approximately 31 feet in height with a trunk diameter of approximately 19 inches and is growing approximately three feet from the patio wall and three feet from the walkway.

DISCUSSION

At the time of inspection, the tree was found to be in fair condition with some signs of decay. The trunk has poor root taper and a major limb loss occurred sometime in the past five years. There is sidewalk cracking as well as cracking in the patio area. This species is on a two-year trim cycle due to its rapid growth and the removal would be a cost saving to the Mutual.

Also, there is a Brazilian Pepper tree in good health located at Unit G and with the removal of the Carrotwood, the Pepper tree would eventually assume a better shape due to the competition for available space with these two trees being planted so closely together.

FINANCIAL ANALYSIS

Based on tree inventory data, the estimated value is \$3,494. The estimated cost to trim the tree is \$350. The cost to remove the tree is estimated at \$650.

Prepared By: Bob Merget, Tree Supervisor

Reviewed By: Kurt Wiemann, Senior Field Services Manager

United Laguna Woods Mutual
Request for Tree Removal: 471-F
October 10, 2019

ATTACHMENT(S)

Attachment 1: Photographs
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ATTACHMENT 1





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PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

471-F Calle Cadi3
Address

8/12/19
Today's Date

Iren Spivak
Resident's Name

(949) 735-8114
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☒ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☐ Litter/Debris ☐ Personal Preference ☐ View Obstruction

☒ Other (explain): Roots proliferate, lift pavement, fall
RISK & hazard - I have a disability

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

As observed by Bob / Tree Services Supervisor
Roots of cackotwood tree are prolific and
damage walkway pavement. Falling fruits
and seeds create a fall risk / hazard as well

Signatures of All Neighbors Affected By This Request

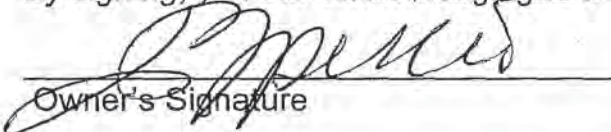
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

Iren Spivak
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



STAFF REPORT

DATE: October 10, 2019
FOR: Landscape Committee
SUBJECT: Request for Tree Removal: 873-D Avenida Sevilla (Chen) – Star Pine

RECOMMENDATION

Deny the request for the removal of a Star Pine tree located at 873-D and trim on schedule.

BACKGROUND

Ms. Chen became a member in March 2019, and is requesting the removal of a Star Pine tree, *Araucaria, columnaris*, located across the walkway from her unit in the turf area (Attachment 1). The reasons cited by her for the removal are; litter/debris, poor condition, personal preference, and view obstruction. Six additional residents have signed the Landscape Request Form in favor of the removal (Attachment 2).

The tree was last trimmed in November 2016, and future scheduled trimming is tentatively scheduled for fiscal year 2021. The tree is approximately 62 feet in height with a trunk diameter of approximately 21 inches and is growing approximately six feet from the patio wall and three feet from the walkway.

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no visible signs of decay or disease, has noticeable surface rooting which is typical with this species, and displays a well-balanced canopy with a self-correcting lean which is also typical with this species. The tree has been topped in the past which was a past practice in the community to remove top end weight; this tree has not suffered from the topping. There is no visible damage to the patio wall or sidewalk. There was a report of a multi-fixture stoppage reported in June 2016, with no mention of tree roots. The United Mutual policy is to not remove trees due to litter or debris and currently there is no policy for the trimming of trees due to view obstruction.

FINANCIAL ANALYSIS

Based on tree inventory data, the estimated value is \$5,153. The estimated cost to trim the tree is \$350. The cost to remove the tree is estimated at \$2,800.

Prepared By: Bob Merget, Tree Supervisor

Reviewed By: Kurt Wiemann, Senior Field Services Manager

United Laguna Woods Mutual
Request for Tree Removal: 873-D
October 10, 2019

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form, Letter

ATTACHMENT 1





MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

873 - D Avenida Sevilla Laguna Woods CA. 92637
 Address Today's Date 8/5/2019
 Kerry Chen
 Resident's Name Telephone Number 626 758 8484

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal ☒ New Landscape ☐ Off-Schedule Trimming
☐ Other (explain): 3 pictures included

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☒ Poor Condition
☒ Litter/Debris ☒ Personal Preference ☒ View Obstruction
☐ Other (explain):

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

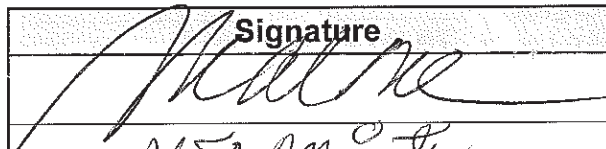
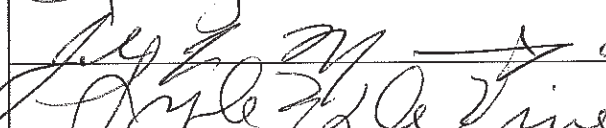
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Norfolk Island Pine located between 872P & 873D continuously drops large volumes of dry branch tip which collect on the sidewalk between the buildings. Not only is this an indication of poor health and maintenance, this impedes safe traffic on the walkway, particularly those who are dependent upon walkers, wheelchairs, and the like.. During weekly landscape maintenance, the debris is blown on the garden area of 873D unfairly burdening the resident with their daily removal to promote creation of a pleasing landscape for the enjoyment of all.

Signatures of All Neighbors Affected By This Request

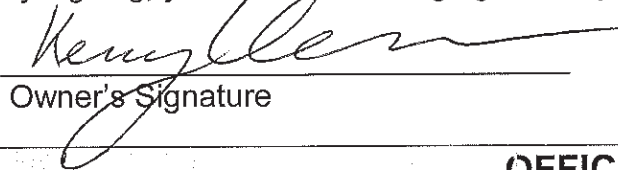
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	873C	✓		
Edna Minter	873A	✓		
Bonnie M. DeVene	872G	✓		
Georganna Stark	872O	✓		
	872-P	✓		
Kyle DeVine	873Q	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.



Owner's Signature

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____



→ the way to my door.
everyday. I have to walk through!!



This is dangerous !!



Need landscape service in yard.!!

These died Pine ~~leaf~~ leaves are blow to the side,
would you please "pick it up" instead off. Thank

you very much !!



STAFF REPORT

DATE: October 10, 2019
FOR: Landscape Committee
SUBJECT: Request for Tree Removal: 2188-Q Via Mariposa E. (Russell) – Silk Oak

RECOMMENDATION

Deny the request for the removal of a Silk Oak tree located at 2188-Q and trim on schedule.

BACKGROUND

Ms. Russell became a member in September 2019, and is requesting the removal of a Silk Oak tree, *Grevillea, robusta*, located at the side of the unit in the shrub bed area at the top of the slope (Attachment 1). The reasons cited by her for the removal are; possible structural damage, litter/debris, and the potential of considerable damage to both buildings 2188 and 2187 should there be a serious weather event. Ms. Russell further states that in 2016 a large branch fell onto building 2188, however, no long term damage occurred. Five additional residents have signed the Landscape Request Form in favor of the removal (Attachment 2).

The tree was last trimmed in January 2018, and future scheduled trimming is tentatively scheduled for fiscal year 2020. The tree is approximately 42 feet in height with a trunk diameter of approximately 31 inches and is growing approximately four feet from the unit.

DISCUSSION

At the time of inspection, the tree was found to be in good condition with no visible signs of decay or disease, has no noticeable surface roots, has healthy trunk flair, and displays a well-balanced canopy. There is no visible damage to the unit. There is an AC unit which rests on a plastic pad that is approximately one foot from the tree. This is an alteration and is the responsibility of the member should any damage occur due to the close proximity to the tree.

The tree department has been instructed to crown reduce trees during the upcoming normal trim cycles. This tree will also be thinned and have end weight reduced.

FINANCIAL ANALYSIS

Based on tree inventory data, the estimated value is \$9,460. The estimated cost to trim the tree is \$800. The cost to remove the tree is estimated at \$2,800.

Prepared By: Bob Merget, Tree Supervisor

Reviewed By: Kurt Wiemann, Senior Field Services Manager

United Laguna Woods Mutual
Request for Tree Removal: 2188-Q
October 10, 2019

ATTACHMENT(S)

Attachment 1: Photographs
Attachment 2: Mutual Landscape Request Form, Letter

ATTACHMENT 1





MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

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PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

2188 Q Via Mariposa East
Address

07/16/19
Today's Date

Rosalie Russell
Resident's Name

909 732 0200
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

- ☒ Tree Removal
 ☐ New Landscape
 ☐ Off-Schedule Trimming
☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

- ☒ Structural Damage ^{↓ Possible if not removed}
☐ Sewer Damage
 ☐ Overgrown
 ☐ Poor Condition
☒ Litter/Debris
 ☐ Personal Preference
 ☐ View Obstruction

☒ Other (explain): We are concerned that in a wind event, heavy rain or earthquake, this tree will cause considerable damage to 2188 Q or 2187

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense. NOT SEASONAL - YEAR ROUND DEBRIS
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

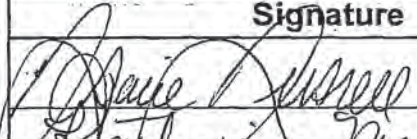
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

I have lived at 2188 Q since 2005. The silk oak, native to Australia is a beautiful tree, however, its location on the hill between 2188 Q & 2187 is concerning. (slope)
 In 2016 we had a significant wind event. A large branch fell on the roof of 2188 over unit N & Q. while there was no long term damage it was a warning of what could happen in the future. In a heavy water event we are concerned the hill/slope could cause the tree to fall.

Signatures of All Neighbors Affected By This Request

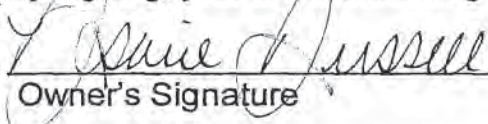
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	2188 Q	X		
Katherine Nicholl	11 N	X		
Carolyn Libby	11 B	X		
Marilyn C. Began	2187 D	X		
John W. Vol	2187 P	X		
Yishang Song	2188 P	X		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


 Owner's Signature

Rosalie Russell
 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____